TETON VALLEY RANCH CAMP

TVRC

OUTRIDER EXPEDITIONS

PARENT HANDBOOK
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Dear Parents,

The following pages are meant to help you understand what a modified program at TVRC will look like and to help you make an informed decision about having your child attend our program. This is an unusual year to say the least, but we are confident we can operate a program that has the feel of the best parts of TVRC, while still adhering to ideas like social distancing. It’s important to remember that this program won’t look like a normal summer at TVRC. You won’t find adventure groups, in camp activities, cheers in the dining hall, Sunday rodeos or specific ceremonies. It’s also why, regardless if your camper comes to camp or not this year, there will be a spot for them in the adventure group they originally signed up for in 2021. Yes, even the Trailblazers will be welcomed back to complete their camper experience in 2021. This summer is totally optional, and you won’t lose anything if you don’t join us. However, we are excited to be able to continue the spirit and feel of TVRC in a slightly different way with a trips focused offering, and a special subgroup for those that are brand new to TVRC. There is no commitment until you actually enroll and pay for your camper. Up until that point you are welcome to roll your deposit to 2021, donate your deposit to our foundation, or take a full or partial refund of your deposit.

The following points are also updates to the 2020 Parent Handbook that we sent out in the mail in March. There are undoubtedly some differences, and as we get closer to camp time, we will be sure that we clearly communicate our new procedures.

As always, please do not hesitate to reach out to Natalie (nacheatel@tvrcamp.org) or Jim (jligori@tvrcamp.org) if you have specific questions about this document, or our modified program.

Thank you, for your excitement to be part of a unique summer at TVRC. The summer of Expeditions!

Jim and Natalie
Program Description

Friendships at TVRC are forged along the trail and around the campfire. Although there are many valuable and cherished aspects of TVRC, our goal is to maintain the essence of camp and foster the connections and community that we know and love. Campers will gather around campfires to sing Serenade and Peace and overcome challenges on the trail to form bonds of friendship and overcome obstacles and develop grit.

Each expedition will follow similar itineraries. Staggering start dates will minimize camper interaction and maximize our ability to maintain a healthy and clean environment during this time. Families can expect a maximum of 40 campers to be arriving on a single day, with group separation upon arrival.

Campers will be organized into three groups based on their age and history with TVRC. Returning TVRC campers ages 12-14, are Mountain Rangers. Returning or new campers ages 14-16 are Outposters. Campers brand new to TVRC and age 11-13 will be Buckaroos. Each group will be made up of 10 campers and 2 Trail Counselors. Trail counselors will fulfill both the Trip Leader and Counselor roles. Trail Counselors have extensive backcountry experience and many have led trips at TVRC in previous years. Campers can expect the backpacking trips to be tailored to the age group, with appropriate challenges for each group.

Although there will be both boys and girls involved in the program at the same time, these trips and groups are not coed. Boys and girls will remain on single gender trips and will not have an opportunity to cross with one another at the ranch or in the backcountry because of the staggered start and end dates of the programs.

This itinerary is subject to change. Please be aware that pack trips may be the first trip for some groups as well, depending on the session in which families enroll. This year, we will have an option for a hiking focused program for the Outposters, that will not include a pack trip. This program will cost $1000 less than a trip with a pack trip. Please also note that the data collected from families suggest a higher demand for Girl trips than Boy trips, thus you will see two options for Girls but only one for Boys.

We are open to hosting more Boy trips if demand allows. We will need each trip to have a minimum of 6 campers enrolled for an individual trip to operate. If less than 6 campers enroll, we will give families options to shift to other trips.
**ITNERARY**

**Day 1:** Campers arrive in the afternoon, meet their counselors and get to know their cohort. This is a day to settle in to camp and to learn about TVRC, Wyoming and their peers.

**Day 2:** Prepare and Pack Day. Campers will prepare to leave on the trail the following morning. We will go over lessons essential to traveling in the backcountry and pack our items needed for 5 days on the trail.

**Day 3:** Depart for the first day on the trail. We’ll get an early morning start to drive to the trailhead and begin hiking.

**Day 4 - 6:** Days spent in the backcountry. Campers can expect to be moving campsites over these days and covering miles or be based in camp and adventuring on day hikes from base camp, depending on the age group. Counselors will cover backcountry skills lessons and teaching campers the necessary backpacking skills for Wyoming.

**Day 7:** Time to head back to camp. Campers will hike out to a trailhead, where they will be driven back to camp to unpack, get clean and spend the night in a cabin.

**Day 8:** Rest day and pack. This is a day to relax, shower, do some laundry and rest from 5 days on the trail. Campers can expect to do some activities together within their group such as archery, games on the green or a river day. Campers will repack and prepare for another trip.
Day 9: Depart for trip number two, a pack trip for some. Another early morning and getting on the trail. Some groups may head to JD or CC outfitters to begin a pack trip. They will ride to the campsite, which will remain their base for the coming days. Buckaroos will remain on camp, focusing on horse skills and building the foundation to go out on the trail the following day.

Day 10: Out of camp Pack trip: Wake up under a tarp in the cowboy camp, eat a hearty backcountry breakfast and then head out on a day hike with your group. Buckaroos: Take a day ride around the ranch to practice the skills learned the day before and get to explore our home property. Buckaroos will spend the night in their cabin at TVRC.

Day 11: The off camp pack trips will leave the cowboy camp for a day ride in the backcountry Buckaroos will head out on an overnight pack trip on the ranch.

Day 12: The off camp pack trips will choose between leaving camp again and going on another day ride or hike, or they may stay in camp to relax and play games. Buckaroos will continue their horseback skills and return to camp for a chuckwagon dinner.

Day 13: Groups will ride or hike out and head back to TVRC to eat some front country food and celebrate their accomplishments.

Day 14: Pack day to return home and closing activities with your group.

Day 15: Departure day--families will arrive in the morning and it is time to say so long, until 2021!
### BOYS

**Expeditions 1**
July 12- July 26

- **Mountain Rangers**
  (Returning campers 12-14, JD pack trip)

- **Outposters**
  (Returning and new campers, 14+ all hiking, fishing focused)

- **Buckaroos**
  (New campers 11-13, on camp pack trip)

**Expeditions 2**
July 16- July 30

- **Mountain Rangers**
  (Returning campers 12-14, JD pack trip)

- **Outposters**
  (Returning and new campers, 14+ CC pack trip OR all hiking, summit focused or mix hiking and pack trip)

- **Buckaroos**
  (New campers 11-13, on Camp pack trip)

### GIRLS

**Expeditions 1**
July 14- July 28

- **Mountain Rangers**
  (Returning campers 12-14, JD pack trip)

- **Outposters**
  (Returning and new campers, 14+ CC pack trip OR all hiking, summit focused or mix hiking and pack trip)

- **Buckaroos**
  (New campers 11-13, on Camp pack trip)

**Expeditions 2**
July 16- July 30

- **Mountain Rangers**
  (Returning campers 12-14, JD pack trip)

- **Outposters**
  (Returning and new campers, 14+ CC pack trip OR all hiking, summit focused or mix hiking and pack trip)
Parent/legal guardian (collectively "parent," you, or I) must read and sign the Application Terms & Conditions, below. For good and valuable consideration, the parent agrees as follows:

Registration Process

After TVRC has received your application and deposit, you will hear from the TVRC office to let you know the status of your registration. If your child receives a position in the TVRC program for which you applied, a packet of additional information and required forms will become available in the Forms & Documents section of your CampMinder account.

All forms must be completed and signed by parents and participants as appropriate, by the dates listed. Final acceptance to the TVRC program is contingent upon TVRC’s receipt of the full tuition by June 15 and receipt and review of all completed and signed forms by June 30.

If enrollment is full upon receipt of your application, you/your child will be added to the waitlist. If a place does not become available, your deposit will be refunded. TVRC does not discriminate in admissions policies based on race, color, gender, religion, national or ethnic origin, age, or disability.

Tuition, Cancellation and Refund

TUITION INCLUDES Transportation to and from the Jackson Hole Airport to camp, meals and lodging, participation, coaching, and instruction for activities, infirmary services, meeting new people in community living, transportation for activities and trips, swimming, and opportunities of a lifetime while living in one of the world’s most spectacular locations.

TUITION DOES NOT INCLUDE Transportation between home and the ranch, special medicines, Medication Packaging fees, hospital or doctor's fees, individual personal expenses (spending money, fishing license, and personal equipment).

TUITION PAYMENT: Full tuition balance is due when this camper application is submitted unless other arrangements are made with the Executive Director. Campers who have not paid tuition in full by June 15th may not attend camp this season.
UPDATED Cancellation and Refund Policy for 2020 Summer

All cancellations or attendance changes must be submitted in writing and must be written by the Camper’s legal guardian. In the case that a refund is allowed TVRC-EF will see to it that the funds will be returned to the original payer.

Cancellation by Family

The full tuition payment is due at the time of enrollment. Families who choose to cancel, for any reason, before their child arrives at camp, will receive a refund of 50% of their campers’ tuition. Campers who leave the program early due to injury, illness or infection will receive a prorated refund based on the time they were at camp. Campers who leave because of homesickness, or who are excused from the program by the Leadership Team will not be offered a refund.

Cancellation by TVRC

If TVRC makes the decision to cancel all or part of this program prior to June 19th, we will refund 100% of your tuition. If TVRC makes the decision to cancel all or part of the program for any reason after June 19th, but before arrival day, we will refund 75% of campers tuition.

Cancellation by Others (Act of God, Force Majeure, Government, State or Local Official, Medical professional, etc)

If the TVRC program is canceled or forced to close by an Act of God, Force Majeure, outbreak of disease, government, state or local official, or a medical professional we will refund via the following schedule:

**Before July 12th:** refund 75% of camper tuition  
**Between July 12th and July 18th:** 50% of camper tuition  
**Between July 19th and July 25:** 25% of camper tuition  
**After July 25th:** No refund available.

We recognize that this policy is very different from our traditional cancelation policy. It is simply our intention to approach this in a way that shares the financial risk equally among all (families, TVRC, seasonal staff, and contractors/suppliers).
Clarifications and Recommendations

**Waitlist:** If enrollment is full upon receipt of your application and $1,500 non-refundable deposit, your child will be added to the waitlist. If a place does not become available, your deposit and any paid tuition will be refunded in full.

**Anti Discrimination Statement:** TVRC-EF does not discriminate in admissions policies on the basis of race, color, gender, religion, national or ethnic origin, sexual orientation, age or disability.

**Dismissal:** TVRC-EF reserves the right to dismiss any participant from the program that staff believes, in their discretion, presents a safety concern or medical risk, is disruptive, or otherwise conducts him or herself in a manner detrimental to the camp community. If a child is dismissed from the program their parent or legal guardian is responsible to facilitate a swift departure from TVRC that includes legal adult supervision.

Parents are responsible for all costs of early departure whether for medical reasons, behavioral dismissal, personal emergencies, or otherwise. These costs include flight change fees and any other travel-related expenses.

**Risk and Safety**

Parent(s) and their son(s) or daughter(s) must understand that the inherent and other risks associated with engaging in TVRC activities can cause injury or other loss. Please review the TVRC Acknowledgement and Assumption of Risks & Release and Indemnity Agreement ("Risk & Release Agreement"), and the COVID-19 Waiver, our website, or contact us for additional information about TVRC activities and associated risks, and participants' and parents' responsibilities. In addition to other required forms, all parent(s) and their participating child will be required to sign and return the Risks & Release Agreement and the COVID-19 Waiver before their child can participate in any TVRC programming.
Immunization Requirements

Teton Valley Ranch Camp requires that all staff and campers adhere to the Wyoming Department of Health’s Required Immunization Schedule and arrive at camp having received the following vaccinations: measles, mumps, rubella, chickenpox, tetanus, and pertussis. We also highly recommend vaccination for meningitis.

TVRC Policies—Please review the policies below specific to the program for which you have applied.

- We require families to practice social distancing as much possible for the 14 days prior to arriving at TVRC.
- At this time we are not requiring travel by private means to camp. However, we do encourage private transportation if possible as the risk of infection is higher with commercial travel at this time.
- Avoid any travel by air or out of state travel in the 14 days prior to camp with the exception of traveling to camp.
- Strictly adhere to all of the state and local guidelines for COVID-19 where you live prior to camp.
- We require families to monitor and record their child’s temperature twice daily in the AM and PM for the 14 days prior to Arrival Day. Please bring this documentation on the TVRC provided form with you to camp.
- Be willing and able to wear a face mask or other approved face covering during this program on Arrival and Departure Days, and at other designated times when maintaining 6 foot social distancing is not possible, or when indoors with other campers, staff, or family members.
- Avoid being around anyone with any of the following symptoms or a diagnosis of COVID19 in the 14 days before the start of camp.
  - Cough
  - Fever
  - Chills
  - New loss of taste or smell
  - Sore Throat
  - Vomiting
  - Muscle Pain
  - Nausea
  - Diarrhea
  - Shortness of breath or difficulty breathing
POLICIES FOR THE SUMMER CONTINUED

- If your child tests positive for COVID-19 at camp you may be required to pick up your child within 48 hours of notification unless a medical professional determines that they should remain quarantined at the TVRC Facility.
- We request that campers/students (collectively "campers") have a working knowledge of the spoken English language.
- Campers may not possess or use tobacco or any kind of e-cigarette, alcohol, or any illegal or controlled substance such as non-prescribed or illegal drugs.
- TVRC is not responsible for a camper's lost, stolen, or damaged personal equipment or property. Also, campers and their parents will be held responsible for damage to or loss of TVRC property or equipment.
- Parents authorize TVRC, or those working on behalf of TVRC, to take photos or other images, motion pictures, video or other recordings, and/or written or spoken statements of or including the parent(s) and/or their camper, without compensation, and use these materials for broadcast, sale, reproduction or display on the internet (i.e. TVRC's website, Facebook page, Instagram, YouTube) or via other media, in TVRC catalogs or other materials, or in any other promotional or educational manner. These materials are the sole property of TVRC.
TVRC ADDITIONAL POLICIES

- As is customary in many camps, phone calls to and from campers are not permitted during the camp session unless there is a family emergency.
- Helmets are required for horseback riding. The camp will provide an approved riding helmet for each camper.
- TVRC has a no electronics policy. When campers arrive at the ranch, their electronics will be stored in the camp office until the session is over. Electronics include but are not limited to phones, tablets, Kindles, iPods, any music-playing device.

***If you do not agree to electronically sign these Application Terms & Conditions, please contact our office (307-733-2958) to complete the registration process and complete and sign a printable version of this document.***

I have accurately completed the above application and have read, understand, and agree to the Terms & Conditions outlined above. I agree to review all program materials sent, complete all required forms, and abide by the terms of those documents. The parent permits their child to participate in all TVRC activities and programs. I agree that Wyoming law (without regard to its conflict of law rules) governs these application Terms & Conditions and all other aspects of my and my participating family member/s relationship with TVRC, and agree that any mediation, suit or other proceedings will be filed or entered into only in Teton County, Wyoming.

The parent must sign below. The parent must complete the information in the online signing process (via Campminder) to electronically accept and sign the TVRC Application Terms & Conditions outlined above, or, print out and sign a paper version. The parent understands that whether he/she chooses to electronically sign and accept, or sign a printable version of these Application Terms & Conditions, the parent is entering into a legally binding contract with TVRC.
EXPEDITIONS EQUIPMENT LIST

Pack everything you are bringing to camp in your backpack + other minimal luggage—no trunks, etc. Please no shipping items to and from camp this year.

Full Expeditions Equipment List Visit: https://www.tvrcamp.org/tvrc-summer-2020-information

Trading Post Items available to purchase from online trading post https://store.tvrcamp.org/prior to the program and will be held at camp for arrival day.

- TVRC 32 oz Nalgene
- Crazy Creek Chair
- TVRC Bandana
- TVRC Logo Patagonia Sunshade Hoody
- TVRC Logo Patagonia Baggies Shorts
- TVRC Logo Camp Mug
- TVRC Tri-blend T-shirt
- TVRC Trucker Hat

Outposter Essentials (32 oz TVRC Logo Nalgene, TVRC T-shirt, Crazy Creek, TVRC Trucker Hat, TVRC Patagonia Sunshade Hoody) Sale Price $175

Mountain Ranger Essentials (32 oz TVRC Topo Logo Water Bottle, Red Camp Mug, Crazy Creek, TVRC Bandana, TVRC Hooded Sweatshirt) Sale Price $150
ARRIVAL & DEPARTURE INFORMATION

Preseason:

Lowering the possibility of infection in our program, starts with our families!

- We ask families to be as socially distant as possible for the 10 days prior to arriving at TVRC.
- At this time we are not restricting travel to private means but do encourage private transportation if possible.
- We will ask camp families to monitor and record their child’s temperature twice daily in the AM and PM for the 10 days prior to “Arrival Day”. Please bring this form with you to camp.

Arrival Day: Drop off between 3:30pm and 5:30pm

All check in procedures will take place in the afternoons between 3:30 and 5:30 PM. It will be vital that your family arrives within the check in window (not early or late). Check in will occur at the TVRC gate off Highway 26. Parents should expect to remain in your car upon arrival, at the front of our property. When you pull your car into the check in area, TVRC staff (using masks and other appropriate protection) will approach your car and provide your campers with a new, unused disposable mask. Your camper will exit their vehicles wearing their mask and place their belongings in a provided truck or trailer for transport to camp. Your camper will immediately wash their hands with provided soap and water. They will proceed to the medical station and will check in with nurses. They will have their temperature checked and asked about COVID-19 signs and symptoms. Any camper that has a fever over 100.4, or shows signs/symptoms of illness will not be allowed to enter the facility and must leave with their parents. You should not leave your vehicle but should be available for medical questions. Your camper will be checked into their specific group and will be transported individually or in their small group to camp in a 15 passenger van. Unfortunately this isn’t the summer to bring the whole family to camp, and spend the afternoon wandering around and setting up bunks.

Departure Day: Between 9:30 and 11:30am

Much like Arrival Day, Departure Day will take place at the front of our property, where you dropped your camper off. When you arrive, staff at camp proper will be notified and your camper will travel in a van to meet you with their belongings. Please expect this to take some time and to wait at the front of property in your vehicle. We appreciate your patience with this process!
Flights
We are aware that flights to and from camp may be challenging for families this summer. Where and when possible, we encourage a parent or guardian to accompany their camper to and from camp as we think flights will be less predictable than in years past. If this is not possible, families should consider sending their campers as unaccompanied minors. This process will keep campers in specific areas in the airport during layovers and will help if flights are canceled or diverted. We will have limited availability to pick up campers at the airport, but will have staff stationed at the Jackson Hole Airport (JAC) between noon and 5 pm on Arrival days. Please try to have your camper arrive into the Jackson Hole Airport between noon and 3 pm if they are traveling alone. Currently American, Delta, United and Frontier are all flying into Jackson Hole. We recommend that any and all tickets that are purchased are refundable, or allow for modification, should our program cancel, or should campers need to be sent home early. Departure flights should ideally be early on departure day. Currently (5/18) the earliest commercial flight leaving Jackson Hole is 8:50 AM. It is possible the airlines will resume the 7am flight for July, but this can be a challenging flight for us to make, as it requires leaving the ranch around 4am. Please try and have your camper's flight depart between 8am and 10am, but we understand that earlier and later flights might be the only options you have. Please check the Jackson Hole Airport schedule at https://www.jacksonholeairport.com/flights/

Medication/Infirmary Procedures
Please bring with you or send your child’s medication on the opening day of camp. Campers must present the infirmary staff with their medication. All medications (prescription, OTC and “as needed”) must be kept in the Infirmary or with the staff member leading their trip; medication cannot be kept by campers in cabins or personal bags. All Camper medication must be in the original container, with the camper’s name, prescribing doctor’s name (if prescription), medication name and dosing information clearly legible. Prescriptions and daily medication must have at least 15 days’ worth; as it is very difficult to refill medication at camp. Campers that come with multiple medications should bring them all in a ziplock bag, with the camper’s name on the outside of the bag. There is no need to send common medications such as pain relievers, antihistamines, eardrops, wound ointments, antacids or band-aids as they are stocked in our Infirmary. All medications will be collected by staff members from the car upon arrival to the front of property. Infirmary staff will approach you if there are any questions about the medications.

Incidental treatment and supplies are handled at camp with no charge, but prescriptions or “in-town” doctor or dentist visits will be billed to the campers insurance on file and parents will be responsible for payment. Any outside medical charges will be billed back to the family via the Trading Post for any medical or prescription charges incurred by Teton Valley Ranch Camp.
**Sick Camper**

If a child begins to show COVID symptoms while attending our modified camp program, we will first communicate with a local health provider and set up a COVID test to confirm the case. We will then send out two communications to the parents. We will make a personal phone call to communicate with the parents whose child is showing symptoms and will update them on all the steps taken so far. A separate communication will be sent to all other parents of the healthy children who had been in contact with the campers showing COVID symptoms. Due to our COVID policy at TVRC, these will be limited to the camp “household” which will include the campers in their specific group. These parents will receive updates regularly.

**General Communication Plan**

Communication from TVRC: Families can expect to receive communication when their campers depart and return from a trip with updates and highlights. Photos will be uploaded after a trip returns and you can expect to see them on Campminder the following day. Unlike the normal camp season, we will not be posting a daily blog; however, you can expect to hear more direct, group specific communication. Communicating with your camper: We will be exclusively using Camp Stamps this year for family/camper communication. As mail can take more than a week to arrive at the ranch, parents can write emails to their campers through CampMinder. In order to send your camper an email, you will need to buy CampStamps. Each camp stamp buys one email. This service will be available through your CampMinder account closer to the start of the summer season. Please note, campers are not able to reply via email. Campers will be able to send letters back to you, but be aware that they may not arrive until they have already left TVRC.

Requirements/Requests prior to coming to camp

- [Complete updated COVID-19 waiver](#)
- COVID-19 family and parent policy
- Self isolate camper and close family members, and as much as possible, for 10 days prior to arrival at camp
- Track and record your campers temperature for the 10 days prior to arrival at camp
If a staff member or camper starts to show symptoms of COVID-19, they will immediately be isolated or distanced from the rest of their group. As this may likely happen in the backcountry, the group will immediately call camp on their satellite phone and report an individual showing possible symptoms. The group will make a decision to stay where they are, or to move to a more suitable location to await staff from the infection control team. As rapidly as possible, the camper or staff member will be removed from the group and taken to the nearest testing facility. The rest of the group will begin practicing social distancing. After a test is completed, the person in question will immediately return to the TV ranch and placed in designated “quarantine” cabins. They will be treated as if they are positive until the test results are returned.

TVRC will open lines of communication with the local health department and follow their guidance. Only designated persons from the “infection team” will be put in contact with the patient, including delivering food and meeting all their needs. Any staff member to be in contact with the patient will wear all the proper PPE at all times. If more than three members of a camping group begin to show symptoms of COVID, the entire group will be tested and returned to camp. Those showing symptoms will be quarantined together. Those with no symptoms will be quarantined together but separate from those with symptoms. All will be treated as if they could be carriers of COVID until test results are returned. If a camper tests positive for COVID, parents may be required to pick up their child within 48 hours of notification unless a medical professional deems that they should remain quarantined at the TVRC Facility. TVRC does have the ability to quarantine a small number of staff and campers on our facility and have designated specific areas for this purpose. Parents and infected campers will be tasked to travel home by their own means. A staff member who tests positive for Covid will be given the choice to quarantine on the facility (if space allows) until cleared by medical staff or to depart the facility using personal means and quarantine in a private location off camp.