

STRONG ROCK CAMP

Overnight Rental Agreement

Conditions for Use

- I. **Groups / Group leaders must provide the following:**
 - A. Linens, pillows, toiletries, and towels.
 - B. First aid kit and any other necessary medical supplies. Strong Rock does not stock medical supplies. Strong Rock advises that all medications, both over the counter and prescription, be kept locked in a safe location unless being distributed by an authorized member of the group.
 - C. Supply a Certificate of Liability Insurance naming Strong Rock Camp & Retreat, LLC as additional insured.
 - D. Liability limits should be no less than \$1,000,000 per occurrence. If you are unable to provide a certificate, Strong Rock will provide liability coverage for your group through a separate policy for an additional fee. Please contact us for additional details. You also agree to hold Strong Rock Camp & Retreat, LLC harmless for any claims arising out of the use or occupancy of our premises. Claims for injury occurring during a guest's stay at Strong Rock should be filed with the guest's insurance company. Group leaders should have a record of insurance information for all group members.
 - E. One person with current CPR/First Aid certification who is responsible for group medical care.
 - F. Vehicle available at all times for emergency transportation.
- II. **Groups / Group leaders must agree to the following:**
 - A. To inform all members of the group of the Conditions for Use of Strong Rock Camp and Retreat.
 - B. Group leaders are responsible for the supervision and behavior of the members of their group. Best supervision practices advise a 1:6 staff to minor ratio.
 - C. An adult must be on duty at all times in areas where youth or children are.
 - D. The use of illegal narcotics, fireworks, and firearms is prohibited on property.
 - E. Strong Rock is not responsible for the loss or damage of any personal property brought by a group or its members, including sports equipment, vehicles, and electronic devices.
 - F. Pets are not allowed on property.
 - G. Parking or driving any vehicles on the grass is strictly prohibited. Damages to grass or fields from any vehicles will be deducted from the group's damage deposit. Please inform your charter travel service drivers of this policy.
 - H. Specific permission must be obtained for campfires.
 - I. A short orientation will be presented by a Strong Rock staff member before the first meal.
 - J. Group leaders must provide Strong Rock with a report of all accidents, incidents, injuries and illnesses requiring medical attention. Should you need to contact 911 you must contact the camp office immediately.
 - K. Group leaders should consider appropriate screening policies for all staff members and volunteers who will have access to group members who are minors. These policies may include the use of background checks, reference checks, or other policies the group considers appropriate. Additionally, staff should be advised to never be alone with a minor.
 - L. Group leaders should gather name, address, emergency contact name/number of all participants. Group leader should collect signed permission to seek emergency treatment for all minors without legal guardians present. Allergy and health condition information should also be collected for necessary restrictions and accommodations.
- III. **Facilities and Lodging:**
 - A. Lodging is based on a per person rate unless minimum numbers are not met for occupancy in each cabin.
 1. Single Cabins contain 18 total beds. The minimum occupancy is 14 guests.
 2. Duplex Cabins contain 28 total beds (14 on each side). The minimum occupancy is 20 guests.
 3. Family Lodging contains 5 beds, one of which is a queen. The minimum occupancy is 2 guests.
 4. There are six single cabins with a total of 108 beds, three duplex cabins (six sides) with a total of 84 beds, and ten family lodging rooms with a total of 50 beds. There are also three small rooms available in the main lodge available for special circumstances.
 - B. Guests are to leave facilities as they find them. Damages to buildings, equipment, or room furnishings will be deducted from the group's damage deposit.
- IV. **Activities and Recreational Areas:**
 - A. Groups must request activity services at least 2 weeks prior to arrival date to ensure staffing can be arranged.

- B. If participating in activities staffed by Strong Rock, our staff member is responsible for supervising the activity. Group leaders are responsible for supervising the behavior of participants.
 - C. All activity areas are off limits unless under the direct supervision of Strong Rock Staff. This includes the shooting ranges, climbing wall, barn, and waterfront.
 - D. Groups may use hiking trails, gymnasium, athletic fields, and Laurel Lake for fishing at their own risk. Fish are not to be taken from the lake – catch and release rules apply.
 - E. Strong Rock may provide equipment for some activity areas per request.
- V. **Meals:**
- A. Meals at Strong Rock are served family style.
 - B. All menus are designed by the Strong Rock Food Service Manager.
 - C. Special menu requests may alter pricing.
 - D. Group must inform Strong Rock of any food allergy and/or food restrictions two weeks in advance.
- VI. **Damage Deposits, Payments, and Reservations:**
- A. Damage Deposits
 - 1. A \$300 damage deposit is required for each unique event reservation. This is not a part of your balance.
 - 2. What happens to your damage deposit after your retreat?
 - a) Any damages will be deducted from the deposit.
 - b) Should damages occur that exceed the amount of the damage deposit, Strong Rock reserves the right to charge the group for any additional repair expenses.
 - c) Any remaining damage deposit will be refunded back to the group in the form of a check provided by Strong Rock’s business office.
 - d) In the case an event is cancelled, the damage deposit will be forfeited.
 - B. Payments
 - 1. Please make checks payable to Strong Rock Camp & Retreat for your damage deposit and payments. A 3% processing fee will be applied for all credit card payments.
 - 2. Strong Rock requires an initial payment of 20% of estimated reservation cost.
 - 3. The total unpaid balance is due upon arrival. If payment is not made by the end of the retreat, you may forfeit your damage deposit as a late payment penalty.
 - C. Changes
 - 1. Strong Rock must order food and supplies in advance; **therefore, a final estimated number of guests must be submitted two weeks prior to arrival.** Any late changes will result in your group being charged for either the contracted number of guests or the actual number of guests, whichever is greater. Please be realistic when estimating your group’s number.
 - 2. Strong Rock incurs considerable financial loss when groups fail to bring the number of participants for which reservations were made. Therefore, the group will be charged for the minimum of 50 persons **or** 85% of the original estimate, whichever is greater.
 - D. Cancellations – Cancellations and Refunds
 - 1. Strong Rock has the following Cancellation Policy:
 - a) More than 90 days in advance, 50% of the initial payment is refundable.
 - b) 60-90 days in advance, the initial payment is non-refundable.
 - c) 30-60 days in advance, the group leader must pay 50% of the total estimated invoice.
 - d) Under 30 days in advance, the group leader must pay 85% of the total estimated invoice.
 - e) A cancellation at any time forfeits the group’s damage deposit.
 - E. Reservations
 - 1. A minimum group size of 50 people is required to make a reservation. If the group size is less than 100, they are subject to having another group sharing the same weekend. If two groups are present at the same time, they will be housed in separate cabin areas. Strong Rock will schedule use of the fields, gym, and meeting areas to accommodate groups. **The larger of the two groups gets precedence on the larger meeting space regardless of when each group booked.**
 - 2. To make a reservation, three items must be submitted. 1) Complete and return the *rental agreement page* of this packet. 2) A *20% deposit* of the group’s estimated cost and an additional *\$300 for the damage deposit* added to that check. 3) A *copy of liability insurance declarations page* showing Strong Rock Camp and Retreat, LLC as an additional insured (*see section I.C.*).

*****Your booking will not be guaranteed until all three items have been received*****

STRONG ROCK CAMP

2019 PRICING

SAMPLE PACKAGES

| | | | | | |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 2 NIGHTS | 2 NIGHTS | 2 NIGHTS | 3 NIGHTS | 3 NIGHTS | 3 NIGHTS |
| <u>4 MEALS</u> | <u>5 MEALS</u> | <u>6 MEALS</u> | <u>7 MEALS</u> | <u>8 MEALS</u> | <u>9 MEALS</u> |
| \$116.00 | \$124.25 | \$132.50 | \$165.75 | \$174.00 | \$182.25 |

| | | |
|------------------------------------|------------|------------------------------|
| SINGLE CABIN BUNK LODGING*: | PER PERSON | PER CABIN IF MINIMUM NOT MET |
| First night's lodging | \$ 58 | \$ 800 |
| Each additional nights lodging | \$ 25 | \$ 325 |

| | | |
|------------------------------------|------------|------------------------------|
| DUPLEX CABIN BUNK LODGING*: | PER PERSON | PER CABIN IF MINIMUM NOT MET |
| First night's lodging | \$ 58 | \$ 1150 |
| Each additional nights lodging | \$ 25 | \$ 475 |

| | | |
|---------------------------------|------------|------------------------------|
| FAMILY LODGING*: | PER PERSON | PER CABIN IF MINIMUM NOT MET |
| First night's lodging | \$ 65 | \$ 90 |
| Each additional night's lodging | \$ 30 | \$ 40 |

**See "Conditions for Use Section III., A." for more details on lodging prices.*

| | |
|---|--------------------|
| MEALS†: | |
| Each Meal | \$ 8.25 Per Person |
| <i>† Special menu requests may alter pricing.</i> | |

A/V EQUIPMENT RENTAL: \$175/weekend

Note: A/V Equipment Rental includes the use of the projector and screen in the conference room, sound board, 2 speakers, and 2 microphones. Groups will be required to bring their own computer and VGA or HDMI connections.

ACTIVITIES:

| | |
|---------------------------|-----------------|
| Archery | \$ 100 per hour |
| Canoeing | \$ 100 per hour |
| Climbing | \$ 150 per hour |
| .22 Riflery Range | \$ 100 per hour |
| .22 Hand Gun Range | \$ 150 per hour |

Waterfront Bundle \$ 250 per hour

Note: This price includes use of swimming area, the blob, and the zipline.

Skeet Shooting \$ 13 per person

Note: There is a \$90 set-up fee for this activity. Each participant will have the opportunity to shoot 10 clay targets and use up to 20 shells.

Camp-wide Activity \$ 150

Note: This includes different game options ideal for youth groups. Please ask for more details.

STRONG ROCK CAMP

Overnight Rental Agreement

Name of Organization Group Type (e.g. Men, Ladies, Teens)

Street Address

City State Zip Code

Group Leader / Contact Person E-mail address

Leader Cell #: (_____) _____ - _____ Total number in your group: _____

Date of Arrival: _____ Time of Arrival: _____ First Meal: _____

Date of Departure: _____ Time of Departure: _____ Last Meal: _____

Total # of Breakfasts: _____ Total # of Lunches: _____ Total # of Dinners: _____

Meal times are generally at 8:30 AM, 12:30 PM, and 6:00 PM. Please indicate here if they need to be altered for your group. Breakfast: _____ Lunch: _____ Dinner: _____

Additional Comments/Information/Special Requests:

***As the group leader, I have read the "Conditions for Use", and agree to notify all participants of these conditions. We agree to abide by these regulations during our stay at Strong Rock. Further, I understand that I am responsible for our participants' behaviors and actions. Furthermore, we hereby release and discharge Strong Rock Camp and Retreat, LLC, its officers, directors, employees, and agents from any claims, causes of action, costs, obligations or financial responsibility resulting from or arising out of any incident, injury, or accident occurring while our group is attending Strong Rock Camp and Retreat.**

AUTHORIZED SIGNATURE **DATE**