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YMCA CAMP CHEERIO JOB DESCRIPTION

Job Title: **Target Sports Staff**

Branch: Camp Cheerio

FLSA Status: Non-Exempt / Seasonal

Reports to: Full Time Program Directors, Camp Director

Revised: 1/8/26

POSITION SUMMARY:

Under the direction and daily supervision of the Full Time Program Director and Camp Director, the Target Sports Staff coordinates and supervises all aspects of the target sports program including Archery, Riflery, BBs, and Skeet Shooting. The Target Sports Staff is a member of the Support Staff.

ESSENTIAL FUNCTIONS:

1. Adheres and complies with the YMCA of High Point Employee Manual, Policy & Procedures Manual, Code of Conduct and Camp Cheerio Staff Standards & Expectations.
2. Safely and effectively operates and maintains archery, riflery, bbs, and skeet shooting ranges.
3. Trains both campers and staff in the philosophy, skills, activities, and safety procedures of archery, riflery, bbs, and skeet shooting.
4. Coordinates and oversees staff that are assisting in teaching target sports.
5. Sets up and takes down equipment from shooting sports daily.
6. Ensures all repairs on equipment are performed as needed.
7. Stores equipment in a safe, secure area.
8. Manages all paperwork regarding ranges (logs, maintenance, schedules, etc.).
9. Checks all equipment for safety defects daily.
10. Ensures ranges and surrounding area is kept clean.
11. Guides group discussions in briefing and debriefing sessions.
12. Ensures accurate inventory of all equipment.
13. Is knowledgeable and ensures to follow all ACA safety regulations.
14. Maintains fully equipped first aid kit at each range.
15. Alerts staff to any concerns regarding range operation or camper performance.
16. Serves as an active member of the support staff, helping and participating throughout camp as needed.
17. Administers basic first aid until qualified medical personnel arrive.
18. Attends all staff meetings, in-service training, camp-out/cookout, opening and closing ceremonies, after vespers jobs, cleaning team jobs, etc as required by supervisors.
19. Conducts behavior at all times in a professional manner to reflect positively on the YMCA.
20. Performs other duties and tasks as requested by immediate supervisor to facilitate efficient and effective operation of the YMCA.

QUALIFICATIONS:

1. Minimum age of 18.
2. 2 years experience preferred
3. In-depth knowledge of target sports (archery, riflery, BBs, skeet shooting) philosophy,

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objective and safety procedures.

4. Mastery of all skills necessary to operate and repair equipment and administer archery, riflery and skeet ranges and programs.
5. Current certification in CPR and First Aid preferred.
6. Complete training program at Cheerio or other recognized training facility.

PHYSICAL DEMANDS

Sufficient strength, agility and mobility to perform essential job duties. Auditory ability to respond to critical situations. Ability to respond in emergency situations. Ability to stand for long periods of time. Ability to lift and push 50 pounds. Physical ability to operate emergency exits.

Target Sports Staff

Supervisor

Date

Date

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