



**Position:** Athletic Director  
**Organization:** Camp Winauke  
**Location:** Moultonborough,  
**Term:** June-August 2020, Seasonal

Camp Winauke seeks an energetic and organized sports enthusiast to serve as one of our Athletic Directors. The AD will work under the direction of our Campus Directors and Program Directors and serve as a member of our seasonal leadership team. The AD will oversee the heart of our camp program – sports! Their role is to ensure the successful execution of all aspects of our athletic program and serve as a liaison between our coaches and the leadership team. Most importantly, the Athletic Director will be a leader in creating a safe, fun and engaging camp environment.

The ideal candidate loves sports, is a self-starter, and has experience managing athletic programs. Candidates must have significant experience coaching and/or administering athletics and should have a desire to participate in all camp activities. The AD must be extremely organized, compassionate, approachable, and comfortable working with college-aged staff in a small team environment.

This position will also assist in general day-to-day camp operations and program capacities. Must be willing to learn and take on additional responsibilities when required.

Experience working at an overnight camp is preferred.

### **Responsibilities**

- Oversee all sports and athletic components of our camp program including soccer, basketball, baseball, tennis, lacrosse, football, and more
- Establish and execute skill development curriculum and a coaching philosophy with head coaches and sports speciality staff
- Communicate daily with coaches regarding daily expectations, time management, schedule or facility changes, practice plans, camper issues, equipment needs, or other relevant matters
- Work collaboratively with the Program Director to efficiently coordinate scheduling, staffing, camper requests, and supply needs
- Ensure proper communication and supervision is being provided by coaches
- Purchase and keep inventory of all sports equipment and other athletic program supplies
- Communicate and troubleshoot all sports facility needs
- Provide feedback to and help to cultivate skills of Coaches and Sports Specialists

- Assist in the planning and execution of other daily camp programs and special events
- Contribute to overall positive morale of the camp community
- Support the successful execution of all camp policies and procedures, including safety and emergency plans
- Other administrative and programmatic duties as assigned

### **Qualifications**

- Undergraduate degree or equivalent professional experience required
- Experience working at residential summer camp in a management-level position preferred
- Enthusiasm, sense of humor, patience and strong work ethic
- Ability to work collaboratively
- Willingness to help with logistics and other needs such as administration and camp care
- Ability to work as both part of a team and independently

### **Additional Notes**

This is a temporary, seasonal position. The Athletic Director is expected to live on camp for the duration of the summer program, including two weeks of training from June - August. Accommodations include a private room, bathroom and all meals. Salary is competitive, dependent on experience, and will include independent pre-camp work. If interested, additional employment may be available during our post-camp season working with our private rental groups and family-centered programs.

### **About Camp Winauke**

Camp Winauke is an overnight summer camp located in Moultonborough, New Hampshire. Each summer Winauke provides a home to 300 boys and 150 staff from around the world, offering a wide scope of experiences that build meaningful relationships through sports and adventure.

For more information, visit our website at: [www.winauke.com](http://www.winauke.com)

### **To Apply**

Complete the online application, which can be found on our website: [www.winauke.com/work-here](http://www.winauke.com/work-here). For more information, please contact [info@winauke.com](mailto:info@winauke.com).