

Green River Preserve Farm & Property Manager

Job Description: As the Green River Preserve Farm & Property Manager, you hold a position of great responsibility and importance. Professionalism, strong work ethic, organizational skills, and demonstrated leadership skills are essential to the achievement of this role. Your warmth, enthusiasm, willingness to share knowledge and sensitivity to the needs of each camper and staff contribute profoundly to the success of our program.

General Duties

- Participate in staff training and be willing to take leadership role
- Attend & conduct staff meetings
- Be a nurturing role model to all campers and staff
- Abide by and enforce all camp rules
- Serve in any capacity needed in the event of an emergency
- Be prompt to all camp functions
- Keep radio in good working order and properly charged
- Assist with chores before, during and after camp sessions
- Assume other duties that may be assigned

Farm Program (approximately 70% of time March 15-October 15)

- Maintain the farm to provide an educational learning experience for campers and staff spring through fall for our KALE program.
- Manage and lead all farm maintenance and upkeep of the Heatherly field, back field garden and orchard. Including but not limited to seeding, planting, and growing vegetables and maintaining farm animals.
- Care of tools and equipment used to grow, maintain and care for garden
- Management and feeding of camp animals: chickens, bee keeping, goats, pigs, etc
- Plant to provide produce for our Farm Feast each fall
- Management of Ort & compost program
- Management of counselor & camper workers
- Lead farm mentor hikes & Group Learning Project Days
- Assist with grant applications and funding requirements
- Manage and maintain a diligent budget
- Other duties as assigned

Property Manager (approximately 30% of time October 15-March 15)

- Works closely with Directors to prioritize off-season projects and needs
- Oversees buildings and grounds maintenance
- Oversee security of buildings and grounds

Essential Functions & Qualifications

- Strong human relations, problem solving and communications skills
- Contribute to team efforts and display appropriate interactive behaviors
- Work several days in a row, sometimes with little rest
- Work with and have patience for children
- Be comfortable and work effectively in an outdoor or natural setting
- Lift and carry up to fifty (50) pounds

- Make decisions in high-stress situations
- Be comfortable operating hand tools, chainsaws, tractors, and other equipment
- Skilled in general property maintenance and repair, including plumbing, carpentry, electrical work, painting, and grounds maintenance.
- Ability to work independently and take initiative in resolving issues
- Driver's License required. CDL preferred.

Physical Demands

This job may require lifting of objects that may exceed 50 lbs., with frequent lifting and/or carrying of objects weighing up to 25 lbs. Other physical demands that may be required are as follows:

- Lifting, carrying, pushing and/or pulling
- Climbing and/or balancing
- Stooping, kneeling, crouching, and/or crawling
- Reaching
- Ability to hike on rough terrain with materials and tools for work

Temperament (Personality)

- Strong work ethic and ability to work independently
- Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.
- Management skills to direct farm interns, counselors, and campers safely on the farm
- Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.

Summary

Your time will be split between a heavy farm season (Early April-October) and property management in the off-season. You will be responsible for everyday activities on the farm including but not limited to planting, harvesting, teaching, weeding, watering, maintaining the farm. You will work closely with the camp leadership team and help supervise counselors, mentors, interns, and campers when they visit the farm. You will work closely with the Director during the summer season to maintain the facilities and property and then prioritize projects for the off-season (October-March).

This is a salaried position (\$28,000-38,000+ DOE) that includes housing on camp, a generous benefits package, flexible schedule, and meals when guests are on camp. The farm & property manager will be an active part of our summer camp community participating in group programs like activities, evening programs, and more and will have the freedom to explore the beautiful 3,400 acre wildlife preserve the camp resides on. We are looking for motivated individuals who take initiative, have a strong work ethic, and are willing to grow in a tight camp community. Strong facilities maintenance background and COVID vaccination is your competitive advantage.

TO APPLY

This is a full-time, 12 month position beginning by February 1, 2022. To apply, please send a cover letter, resume, and list of references to our team at jobs@greenriverpreserve.org. For more information about the program, please visit www.greenriverpreserve.org